



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF SCIENCE AND TECHNOLOGY in the CSC website.

KIRLYN L. BACONGUIS
HRMO

Date: January 27, 2021

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Science Research Specialist II	OSEC-DOSTB-SRAS2-24-2008	16	36628	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		DOST-X Regional Office
2	Senior Science Research Specialist	OSEC-DOSTB-SRSRS-74-1998	19	48313	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		DOST-X Regional Office
3	Administrative Officer V (Cashier)	OSEC-DOSTB-ADOF5-217-2004	18	43681	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		DOST-X Regional Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **FEBRUARY 12, 2021**.

1. Application letter indicating Position and Plantilla Item Number applied for;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph. Please submit Excel and PDF formats of this document;
3. Performance rating in the last rating period (if applicable) - 2020 1st Sem & 2nd Sem Performance Ratings;
4. Photocopy of certificate of eligibility/rating/license;
5. Photocopy of Transcript of Records; and
6. Photocopy of certificates of training/seminar.

Note: Please make available authenticated copies of CSC eligibility (with QR code), PRC Board Certificates/Ratings and ID, and Transcript of Records for verification.

The above vacant positions are open to all interested and qualified applicants regardless of age, ethnicity, religion, language, civil status, physical disability, sexual orientation, or political affiliation.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DIR. ALFONSO P. ALAMBAN

Regional Director

JV Serifa St., Carmen, Cagayan de Oro City

hr@region10.dost.gov.ph



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.